



# REALYST

Digital Transaction & Contract Management



*Introducing RealContract Standard Enterprise Edition*

[www.realyst.com](http://www.realyst.com)

# Background

Realyst has been consulting and implementing contract management software for two decades. We have experience across virtually all Industries and contract types in both the Private and Public sectors.

We have taken this experience, our latest software version and modules, and created our best practice-based contract management application, straight out of the box.

We have provided the flexibility for you to chose which modules you want to use, how you would like it deployed (On premise or in the cloud), once off Enterprise license or monthly payments, priced to fit within your budget.

*You can choose which contract types to deploy, and how you would like to mature over time, building on the modules as and when the need and budget allows.*



The modules you can choose from include:

- Standard prepared contracts from 25 common contract types
- Standard metadata templates from the same contract types, mapped and linked to the standard contracts with automated alerting, notifications
- Obligation and task management
- Approval workflow
- Document management
- Reporting and dashboards
- Integrated RealSignatures

The software is customisable at any time through our unique modelling tool, so it can adapt to meet your changing requirements post the initial implementation.

The benefits of our 20 years' experience, packaged into a solution for you to use, on the modules you want to start with, low implementation costs, up and running within a couple of weeks.



# Contract Types

Its important to manage different contract types appropriately, you don't want to over manage a simple Non-Disclosure Agreement for example, nor would you manage a set of complex lease agreements on a superficial level.

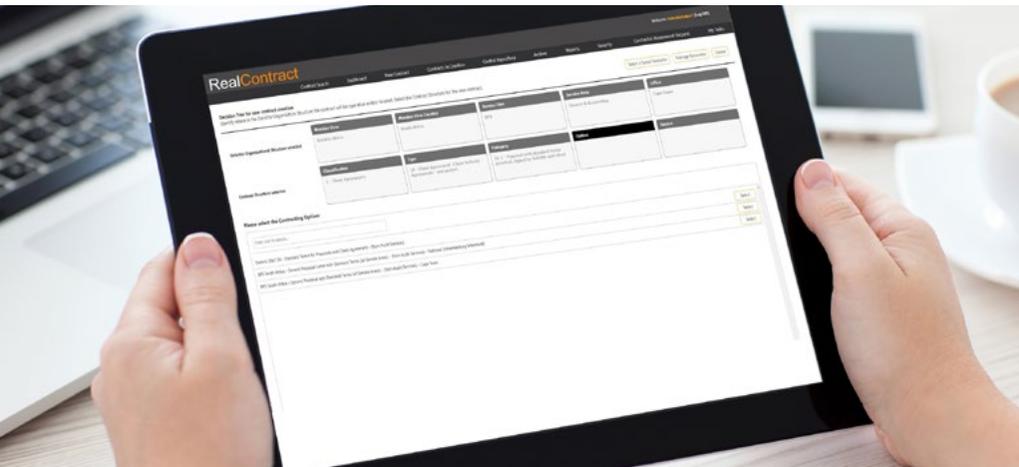
*The value of the data that resides in these agreements is also relevant in the new digital age, providing quality information for useful insights.*

Automating the link between contract data entry and the publishing of the final document saves on double data capture, making the generation of contract documentation fast and simple. Even to the point of being able to empower users across business divisions and functions to create their own contracts.

Updating of templates with changing case law and regulations is available through our partnership with Deloitte Legal.

The Standard 22 Contract Types Available are:

1. Non-Disclosure Agreements
2. Confidentiality Agreements
3. Memorandum of Agreements
4. Commercial Lease Agreement / Commercial Sub-Lease Agreement
5. Residential Lease Agreement / Residential Sub-Lease Agreement
6. Procurement Agreement
7. Credit Agreement
8. Employment Agreement
9. Contractor Agreement
10. Agency Agreement



# *Contract Types*

11. Shareholder Agreement
12. Equipment Rental Agreement
13. Franchise Agreement
14. Storage Agreement
15. License Agreement
16. Hire Purchase Agreement
17. Distribution Agreement
18. Goods and Services Agreement
19. Professional Services
20. Offer to Purchase Agreement
21. Loan/ Credit / Acknowledgement of Debt Agreement
22. Insurances



*Simply choose which types you want to manage within the system.*



# Management of the Contract Lifecycle

*Creating the contract* is the first step in the lifecycle of the relationship, what follows is equally, if not more important.

*Contract information* should be available across all the business functions, and not residing in a filing system somewhere to be called upon if there is a dispute.

*Obligation and task management*, allows you to pro-actively manage and update the activities and responsibilities of all the parties to an agreement.

*The document management module* links the signed agreement, to supporting scanned documents, correspondence and contract data.

*Legacy contracts* can be captured and uploaded against their respective contract types.

*Reporting and dashboards* provide the insight into the contracts you have, consolidating information and delivering it to the respective stakeholders, scheduled for when you need them.



## RealSignatures

Integrated into RealContract, and the approval workflow, RealSignatures allows you to have contracts signed electronically, both internally and with external parties.

RealSignatures is also available as a stand-alone application for documents that are generated and signed outside the RealContract application.



# Value Proposition

This technology allows an organisation to take the first steps in a digital journey, starting to streamline the contracts that the organisation enters into.

The benefits include greater transparency, a more efficient back office, reduced risk and a defence against lost or incomplete documentation.

The organisation is, after all, the sum of its contractual obligations.

The Standard Edition allows the organisation to mature, over time, down a digital journey, adapting and adding functionality to the core without having to abandon software purchased for a specific function. Its integration capability also allows the data to move from one system to another, in a structured format.

POPIA compliance, being in a digital format, is easily attained.



## www.realyst.com

For further information on Realyt's contract management capabilities, or a Demo, please contact us:

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